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AZERBAIJAN COOPERATION UNIVERSITY

QUALITY POLICY

The quality assurance policy of Azerbaijan Cooperation University is to ensure the sustainable development of the University by providing high level of higher education and increasing international competitiveness with taking into consideration the educational policy of the state and the development perspectives of the society, and so the preparation of highly qualified staff in accordance with the creative, contemporary thinking and fit for labor market requirements.

The quality assurance policy of Azerbaijan Cooperation University is aimed at ensuring the quality of education and continuous development in line with the goals of the University's Strategic Development Plan. The quality assurance policy is based on the provisions of the Bologna Education Process, the National Qualifications Framework for Lifelong Learning in the Republic of Azerbaijan, and Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG).

The following procedures determine the scope of the University Quality Assurance Policy:

- 1. Design, approval and periodically monitoring of study programs*** - These guidelines provide for the evaluation and development of study programs in accordance with specific standards and procedures.
- 2. Application of student-centered learning, teaching and assessment systems***
This system serves to increase student motivation, self-assessment, critical thinking skills by enabling more active participation of students in the learning process as well as greater transparency of assessment procedures.
- 3. Activity in the area of student admissions, progression and recognition of education documents*** - This activity promotes the mobility of students and

recognizes educational documents nationally and internationally as well as involving the students, alumni in the process of continual improvement.

- 4. Building a strong educational infrastructure (library resources, laboratories, information technologies).*
- 5. Promoting the professional student support system (tutor, consultant, and mentor) and ensuring their accessibility serve the overall quality of teaching.*
- 6. Establish an **Information Management Mechanism** at the University - This mechanism involves collecting, analyzing and transmitting information to the relevant sections through surveys that are a common method to get feedback from stakeholders, especially from students and general information management issues.*
- 7. Provide the relationships between organizational structure and management information system;*
- 8. Building and enhancing systems to support the efficiency and effectiveness of operations and management reporting.*
- 9. Establish **Monitoring and Evaluation Mechanism** at the University- This mechanism involves in the development of successful programs and policies requires high-quality information to assess needs and priorities, monitor the implementation of those programs and evaluate the results.*

