Standard	Action	Start	End	Responsible	Outcome
1.1 Policy for Quality Assurance	-Arrange meetings, info days and trainings with all structures, both academic and administrative staff to take quality policy into consideration within their process and take on responsibility equally in terms of quality;	07.2019	12.2019	-Rector -Vice-rector for Academic Affairs -Quality Assurance Department -Relevant Structures and Department -Deans	-Increase awareness within University in terms of Quality -All employees will take on equal responsibility in terms of quality; -Quality policy will be taken into consideration by all structures;
1.2 Design and approval of programs	One subject for each department (17) is selected and their study programs, syllabus, teaching materials are prepared with accordance to ESG and AzQF	On-going	06.2020	-Rector; -Vice-rector for Academic Affairs -Relevant Departments; -Deans; -Quality Assurance Department; -Education Department;	-Totally 17 subjects will be updated with accordance to ESG and AzQf; -Subjects will be prepared which meets the demand and expectations of Labor market;
1.3 Student centered LTA	-Provide academic staff with info days, trainings, workshops about how to involve students to the lecture process and implement modern teaching methodology, importance of getting feedback and active teaching methods; -Conduct questionnaires and surveys on monthly basis;	On-going	04.2020	-Rector; -Vice-rector for Academic Affairs; -Quality Assurance Department;	-All academic staff will provided with trainings and it will make awareness in terms of Student centered LTA system;
1.4 Student admission, recognition, progression and certification	-Draw the map of procedure of the students progression (success rate) and follow up activities (individually) and implementation;	09.2019	05.2020	-Rector; -Vice-rector for Academic Affairs; -Quality Assurance Department; -Education Department;	-Clarification of the progression and follow up activities' map; -Establish progression and follow up system within the University;
1.5 Teaching staff	-Provide teachers with various quality related trainings and info days;	On-going	03.2020	-Rector; -Vice-rector for Academic Affairs; -Quality Assurance Department; -Education Department;	-Awareness among academic staff in terms of quality; - Ability of academic staff to involve interested parties to the process while preparing study programs and lecture materials;
1.6 Learning resources and student support services	-All teaching materials and assessment criteria are available and accessible for all students;	On-going	09.2020	-Rector; -Vice-rector for Academic Affairs; -Quality Assurance Department; -Education Department; -IT Department	-Available teaching materials in our website
1.7 Information management	-Statistical data are collected on various variables (satisfaction rate, drop out and success rate) and analyzed;	On-going	09.2020	-Rector; -Vice-rector for Academic Affairs; -Quality Assurance Department; -Education Department; -Statists;	-Various statistical data will be ready to be taken into consideration while making decision;
1.8 Public information	-Prepare guidance for Bachelors, Master and PhD Students;	On-going	08.2019	-Rector; -Vice-rector for Academic Affairs; -Quality Assurance Department; -Education Department;	-Published Guidance for Students;
1.9 On-going monitoring and periodic review of programs	-QAD and Commission's monitoring process in terms of quality of study programs and lectures;	On-going	06.2020	-Rector; -Vice-rector for Academic Affairs; -Quality Assurance Department; -Education Department;	-Revised Study programs; -Monitored lectures in terms of quality;