



I confirm:

« _____ » _____ 2019

Rector: _____ prof. E. Guliyev

Quality Assurance Centre

WORK PLAN

Number	Work Plan	Period
1	2	3
1.	Teaching and supervising teachers and administrative staff of the University on a regular basis.	January
2.	The role and importance of stakeholders in improving the quality of university education.	January
3.	Preparation of benchmark questions in the EQAC project	February
4.	Ensuring participation of the university staff in international exchange programs	February
5.	Organization of Info Days to be held at the EQAC project.	March
6.	Control over the transfer of colloquia. Preparation for EQAC project training. Querying 1.5 queries for ESG standards	April

7.	Preparation of SWOT analysis in EQAC project. Preparing benchmark questions for the trip to Spain Control over the transfer of colloquia	May
8.	Reporting the findings of the visit to Spain to the academic staff Supervision of semester and state exams held during the summer session and elimination of existing shortcomings	June

Keyfiyyətə Təminat Mərkəzinin müdiri:

Abdullayeva Şəfa